



# Memorandum

**To:** Local Emergency Planning Committee  
**From:** Frank Post, Emergency Management Coordinator  
**Date:** November 2, 2018  
**Subject:** 2019 Schedule of Meetings for the Local Emergency Planning Committee (LEPC)

Below is the Schedule of Meetings proposed Local Emergency Planning Committee (LEPC) for 2019.

Michigan State Emergency Response Commission (SERC) has specified that each county in the state will form a Local Emergency Planning Committee (LEPC). In addition, certain cities are also allowed to maintain their own LEPC. As such, there are ninety-one (91) LEPC's in Michigan.

This committee's mission is to develop, collect, research and prepare hazardous material plans that are required by the SARA Title 3 Act (Superfund Amendments and Reauthorization Act) for dangerous chemicals of different amounts that are located in Benzie County. The committee also prepares and educates the public and emergency responders to this information. The Local Emergency Planning Committee annually evaluates the Off-Site Response Plans at each of the 11 sites in Benzie County and updates information, photographs and mapping of these sites. Benzie County is one of the few counties that are up-to-date on their site plans.

## Note:

- The meetings of the Local Emergency Planning Committee are on a reoccurring date being the third (3<sup>rd</sup>) Monday of each month starting at 2:00pm except January and February when the meetings are moved to Tuesday because of Monday holidays.
- Also note because of the holidays in November and December there will be no scheduled meetings.
- All meetings are in the Emergency Operations Center (Room 134) in the Benzie County Government Center 448 Court Place, Beulah, MI 49617, unless otherwise noted.

## Local Emergency Planning Committee

<b>January 22<sup>nd</sup>, 2019</b>	2:00 PM	On Tuesday because of Monday Holiday	Benzie County EOC
<b>February 19<sup>th</sup>, 2019</b>	2:00 PM	On Tuesday because of Monday Holiday	Benzie County EOC
<b>March 18<sup>th</sup>, 2019</b>	2:00 PM		Benzie County EOC
<b>April 15<sup>th</sup>, 2019</b>	2:00 PM		Benzie County EOC
<b>May 20<sup>th</sup>, 2019</b>	2:00 PM		Benzie County EOC
<b>June 18<sup>th</sup>, 2019</b>	2:00 PM		Benzie County EOC
<b>July 15<sup>th</sup>, 2019</b>	2:00 PM		Benzie County EOC
<b>August 19<sup>th</sup>, 2019</b>	2:00 PM		Benzie County EOC
<b>September 16<sup>th</sup>, 2019</b>	2:00 PM		Benzie County EOC
<b>October 21<sup>st</sup>, 2019</b>	2:00 PM		Benzie County EOC
<b>November 2019</b>		No Meeting Thanksgiving Week	
<b>December 2019</b>		No Meeting Christmas Holiday's	