

**PART 91 – SESSC PERMIT APPLICATION  
SOIL EROSION, SEDIMENTATION AND STORMWATER CONTROL**

OFFICE USE ONLY	
Permit Number	_____
Date Issued	_____
Expiration Date	_____

**ENFORCING AGENCY:**  
 Benzie County Soil Erosion Control  
 Benzie County Government Center  
 448 Court Place  
 Beulah, MI 49617  
 (231) 882-9673

**INSPECTOR:** \_\_\_\_\_  
**DATE INSPECTED:** \_\_\_\_\_  
**SITE PLAN REVIEW:** \_\_\_\_\_  
**PERMIT FEE:** \_\_\_\_\_  
**TOTAL FEE:** \_\_\_\_\_  
**PAID:** \_\_\_\_\_

Date Received: \_\_\_\_\_

**PLEASE NOTE:**

**THIS IS A THREE PAGE FORM AND EACH PAGE MUST BE COMPLETE.  
 OWNER AND RESPONSIBLE PARTY ORIGINAL SIGNATURES ARE REQUIRED.  
 INCOMPLETE OR UNSIGNED APPLICATIONS WILL BE RETURNED TO THE APPLICANT.**

THE SITE PLAN REVIEW FEE IS AN AUTOMATIC NON-REFUNDABLE FEE.  
 THE PERMIT FEE WILL BE CALCULATED WHEN THE APPLICATION IS SUBMITTED FOR APPROVAL.

**SPECIAL CONDITIONS (OFFICE USE ONLY):**


**LOCATION OF PROPOSED EARTH CHANGE ACTIVITY:**

Parcel (Tax ID) Number: \_\_\_\_\_ Subdivision: \_\_\_\_\_ Lots: \_\_\_\_\_  
 Street Address or Location: \_\_\_\_\_  
 Township / Village / City (*circle one*) of: \_\_\_\_\_ Section \_\_\_\_\_ T \_\_\_\_\_ N R \_\_\_\_\_ W

**DESCRIPTION AND DATES OF EARTH CHANGE ACTIVITY:**

Describe Earth Changes

\_\_\_\_\_ To Construct \_\_\_\_\_ Size of Change (square feet or acres): \_\_\_\_\_  
 Nearest Waterbody: \_\_\_\_\_ Distance to Waterbody (feet): \_\_\_\_\_  
 Date Project to Start: \_\_\_\_\_ Date Project to be Completed: \_\_\_\_\_

**LANDOWNER**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_

**APPLICANT (if different than Landowner)\***

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_

*\* Applicant must have a written statement from Landowner naming Applicant as Designated Agent and authorizing him/her to secure a permit in the landowner's name.*

**CONTRACTOR**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell: \_\_\_\_\_  
 Address: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_  
 City, State, Zip: \_\_\_\_\_  
 Contractor's License Number (if applicable): \_\_\_\_\_

I (we) affirm that the information is accurate and that I (we) will conduct the described earth change in accordance with Part 91 of P.A. 451, 1994, as amended, its corresponding rules, applicable local ordinances, and any agreements accompanying this application.

I (we) further affirm that the attached Site Plan, Soil Erosion Control Plan and Checklist have been completed and I (we) understand the Special Conditions stated on the permit and will implement said Special Conditions as well as the Earth Change Requirements listed here.

**EARTH CHANGE REQUIREMENTS:**

- 1) Design, construct and complete the earth change in a manner that limits the exposed area of disturbed land for the shortest period of time.
- 2) Remove sediment caused by accelerated soil erosion from runoff water before it leaves the site of the earth change.
- 3) Temporary or permanent control measures shall be designed and installed to convey water around, through, or from the earth change at a non-erosive velocity.
- 4) Install temporary soil erosion and sedimentation control measures before or upon commencement of the earth change activity and maintain the measures on a daily basis. Remove temporary soil erosion and sedimentation control measures after permanent soil erosion measures are in place and the area is stabilized. ("Stabilized" means the establishment of vegetation or the proper placement, grading, or covering of soil to ensure its resistance to soil erosion, sliding or other earth movement.)
- 5) Complete permanent soil erosion control measures for the earth change within five calendar days after final grading or upon completion of the final earth change. If it is not possible to permanently stabilize the earth change, then maintain temporary soil erosion and sedimentation control measures until permanent soil erosion control measures are in place and the area is stabilized.

**LANDOWNER'S SIGNATURE**

**REQUIRED**

**X** \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
*(Print Name Here)*

NOTE: IF LANDOWNER IS ALSO THE ON-SITE RESPONSIBLE PARTY, LANDOWNER MUST SIGN TWICE.

**ON-SITE RESPONSIBLE PARTY'S SIGNATURE**

**REQUIRED**

**X** \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_  
*(Print Name and Title Here)*

\_\_\_\_\_  
*(Company)*

\_\_\_\_\_  
*(Address)*

\_\_\_\_\_  
*(City, State, Zip)*

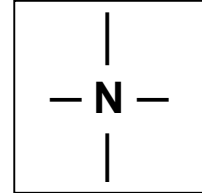
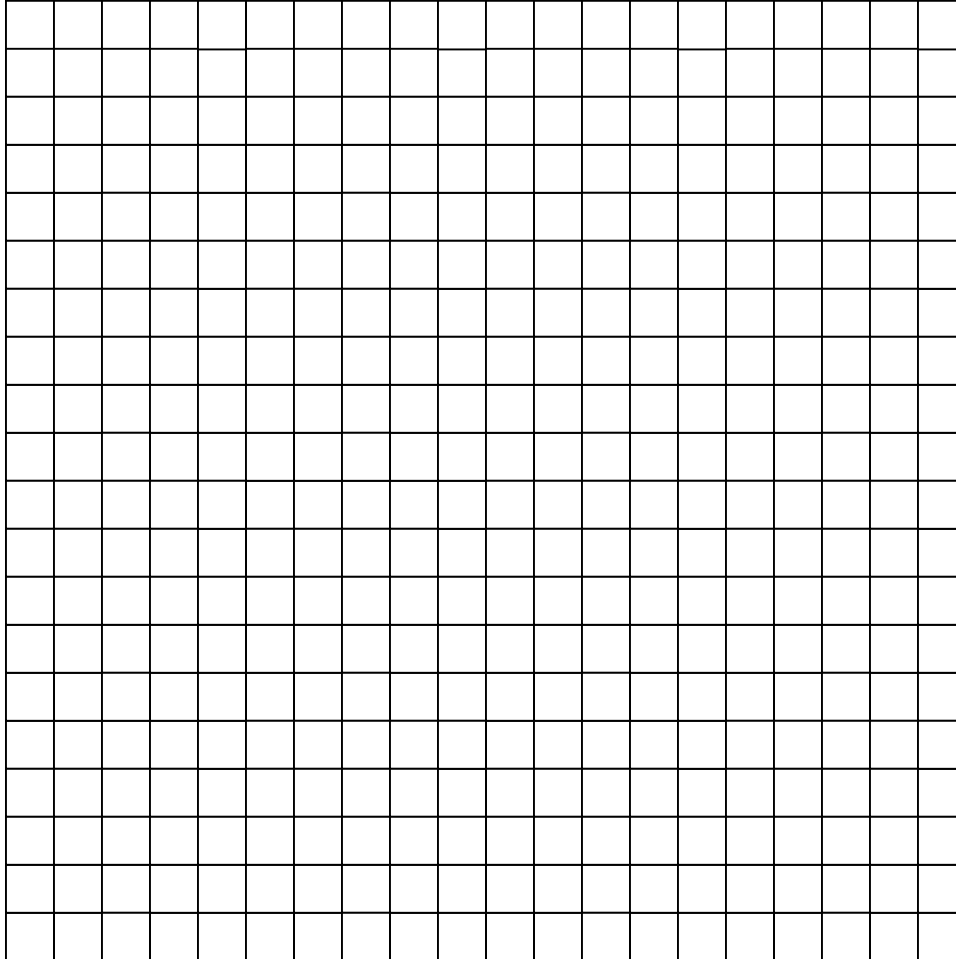
\_\_\_\_\_  
*(Phone)*

\_\_\_\_\_  
*(Email)*

# SOIL EROSION, SEDIMENTATION AND STORMWATER CONTROL PLAN

**REQUIRED INFORMATION** (*check boxes as completed*)

- |  |  |
|--|--|
| <input type="checkbox"/> 1) North arrow & map scale<br><input type="checkbox"/> 2) Location of property boundaries, streets, etc.<br><input type="checkbox"/> 3) Location and proximity to nearby lakes, streams, wetlands, wells and stormwater drainage facilities<br><input type="checkbox"/> 4) Soil type ( <i>circle one</i> ): <b>SAND CLAY LOAM SILT</b><br><input type="checkbox"/> 5) Boundaries of the earth change<br><input type="checkbox"/> 6) Predominant land features, structures, etc. | <input type="checkbox"/> 7) Contour lines or general slope information<br><input type="checkbox"/> 8) Location of stockpiled soils<br><input type="checkbox"/> 9) Location of temporary SESSC measures ( <i>vegetated buffers, silt fencing, diversions, etc.</i> )<br><input type="checkbox"/> 10) Location of permanent SESSC measures ( <i>vegetation, check dams, basins, etc.</i> )<br><input type="checkbox"/> 11) Project schedule and maintenance plan |
|--|--|



ONE INCH = \_\_\_\_\_ FEET

**LEGEND**

Property Boundary	- - - - -
Limits of Earth Change	
Slope Direction	
High Point	H.P. ⊕
Silt Fence	
Stockpiled Soils	
Undisturbed Vegetation	
Tree Preservation	

**PROJECT LOCATION** \_\_\_\_\_

**DATE** \_\_\_\_\_

**OWNER** \_\_\_\_\_

**RESPONSIBLE PARTY** \_\_\_\_\_

**SESSC MANAGEMENT STRATEGIES** (*check and complete all that apply*)

- Temporary stabilization of disturbed areas
- Permanent stabilization of disturbed areas within **five** days of final grade  
 Revegetation method (*circle one*): **SEED SOD OTHER** \_\_\_\_\_  
 Expected date of permanent revegetation \_\_\_\_\_  
 Revegetation is the responsibility of (*circle one*): **OWNER BUILDER**
- SESSC Maintenance is the responsibility of (*circle one*): **OWNER BUILDER**  
 Silt fence will be trenched in a minimum of six inches and repaired if broken  
 All sediment moving off-site due to the project will be cleaned up immediately  
 All SESSC measures will be maintained until permanent stabilization

**PROJECT SCHEDULE**

Date	Activity
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**ATTACH ADDITIONAL SHEETS IF NECESSARY**