

THE BENZIE COUNTY BOARD OF COMMISSIONERS
2010 – 2011 BUDGET
September 28, 2010

The Benzie County Board of Commissioners met in a special meeting on Tuesday, September 28, 2010, at 9:00 a.m. in the Commissioners Room, Government Center, Beulah, Michigan, 49617.

Present were: Commissioners Damm, Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse
Absent: None

The invocation was given by Commissioner Kelley with the pledge of allegiance

Motion by Walterhouse, seconded by Roper, to approve the agenda as presented. Ayes: Damm, Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse Nays: None Motion carried.

9:01 a.m. PUBLIC INPUT

John B. Daugherty, Prosecuting Attorney, this is my last pitch before any other action the he would take – the cuts proposed would cripple the child support staff; Victim Advocate is also the witness coordinator – Victim Advocate is statutorily mandated – they notify and help victims. The gap is \$20,000 difference between their proposal and what now is set forth in this so-called budget; we were tight before and now it is ridiculous. Suggest to this body that there are fund to fund our office.

9:05 a.m. PUBLIC INPUT CLOSED

Adoption of the 2010 – 2011 Budget:

Motion by Walterhouse, seconded by Pitcher, that effective January 1, 2011 we discontinue the ADP payroll system and go back to using the BS&A payroll system. The savings (\$10,675) will be put in contingency. Roll call. Ayes: Damm, Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse Nays: None Motion carried.

Linda Wilson, County Treasurer, presents a report for 2010 – 2011 report of percentages for revenue and expenditures for each department.

Motion by Walterhouse, seconded by Damm, that we wipe out the contingency and give half to the Sheriff and half to the Prosecutor. Roll call. Ayes: Damm, Hollenbeck, Kelley, Roper and Walterhouse Nays: Pitcher and Tanner Motion carried.

Motion by Walterhouse, seconded by Kelley, to adopt the Resolution to Postpone Adopting the Prosecutor's Budget for 2010 – 2011, on recommendation of the Budget Committee, as presented. Roll call. Ayes: Damm, Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse Nays: None Motion carried.

Motion by Walterhouse, seconded by Pitcher, to adopt the motion regarding compensation of the Assistant Prosecutor, Deputy Clerk and Deputy Treasurer and Deputy Register of Deeds, as recommended by the Budget Committee, as presented.

Motion by Roper, seconded by Pitcher, to amend to make every attempt to make payment from this year's budget.

Vote on amendment: Ayes: Damm, Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse Nays: None

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Vote on original motion as amended: Roll call. Ayes: Damm, Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse Nays: None Motion carried.

John Daugherty says he did agree to meet, but did not agree to anything else; if you put a hold on his budget, what is he to operate on.

Motion by Walterhouse, seconded by Pitcher, to go with a continuing budget from 2009-2010 for the Prosecuting Attorney until October 16, 2010. Roll call. Ayes: Damm, Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse Nays: None Motion carried.

Will discuss Assistant Prosecuting Attorney Grievance at the end of this meeting.

9:50 a.m. Break

10:00 a.m. Reconvene

Special Meeting set for October 13, 2010 at 9:00 a.m. to adopt the Prosecuting Attorney Budget.

Motion by Roper, seconded by Hollenbeck, to adopt the Appropriation Act Resolution appropriating monies and the 2010/2011 Benzie County Budgets including, the General Fund, excluding the Prosecutor's 2010/2011 budget, Jail, 911 Emergency Service, Commission on Aging, Building Department, Emergency Medical Services, Solid Waste and the many Special Revenue Funds budgets, as amended. Roll call. Ayes: Damm, Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse Nays: None Motion carried.

Motion by Walterhouse, seconded by Roper, to set the salaries for the elected officials effective January 1, 2011. Roll call. Ayes: Damm, Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse Nays: None Motion carried.

Motion by Walterhouse, seconded by Hollenbeck, to adopt Appendix "A" as presented effective October 1, 2010. Roll call. Ayes: Damm, Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse Nays: None Motion carried.

Motion by Pitcher, seconded by Roper, to adopt Appendix "B" as presented effective October 1, 2010. Roll call. Ayes: Damm, Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse Nays: None Motion carried.

Motion by Pitcher, seconded by Walterhouse, to adopt for all Elected, Non-union and Union personnel, Option #5 the Blue Cross Blue Shield PPO 15/Rx Utilization program with an HRA reimbursement back to a PPO1, which is our current reimbursement levels. PPO 15 option includes the following – 5,000/\$10,000 deductible, 20% co insurance up to \$2,500/\$5,000, actual utilization program with EHIM Rx.

EHIM will be a self-funded match to current co-payment levels of \$10 for generic and \$40 for brand name, 2 times co-payment for mail order using a closed formulary program, reimbursement will be to current levels of \$10.

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Office visits and chiropractic visits will be at a \$40 co-payment with reimbursement down to current levels of \$10. Emergency Room co-payment will be at \$250 reimbursed down to current level of \$50. Employees will have the option to purchase up to the PPO 1 – suffix 006 plan however they will be responsible for the difference in premium between PPO 15 and PPO 1 including rates for RX. This option remains as long as BCBS will allow the plan to stay in place. Roll call. Ayes: Damm, Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse Nays: None Motion carried.

Motion by Walterhouse, seconded by Roper, to allow the County Clerk to fill the secretary position in her office effective October 1, 2010. Roll call. Ayes: Damm, Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse Nays: None Motion carried.

Motion by Pitcher, seconded by Hollenbeck, to allow the Equalization Director to work with the interview committee to hire a part time secretary for 20 hours per week at \$10.80 per hour effective October 1, 2010. Roll call. Ayes: Damm, Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse Nays: None Motion carried.

Budget Amendments:

Motion by Walterhouse, seconded by Hollenbeck, to amend the 2009/2010 Jail Fund budget by increasing the revenues and expenditures as presented:

Revenues:		
213-000-691.00	Budgeted Use of Fund Balance	\$50,000.00
Expenditures:		
213-852-717.00	Medical/Dental/Vision Ins.	\$26,801.00
213-852-717.02	HRA Reimbursements	\$16,193.00
213-966-999.00	Contingency	<u>\$ 7,006.00</u>
		\$50,000.00

Roll call. Ayes: Damm, Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse Nays: None Motion carried.

Motion by Roper, seconded by Hollenbeck, to amend the 2009/2010 Equipment Replacement Fund budget by increasing the revenues and expenditures as presented:

Revenues:		
425-301-539.00	State Grants – Bryne Grant	\$100,000.00
Expenditures:		
425-301-967.06	Project Expenses – Bryne Grant	\$100,000.00

Roll call. Ayes: Damm, Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse Nays: None Motion carried.

Motion by Walterhouse, seconded by Roper, to amend the 2009/2010 Building Department Fund budget by increasing revenues and expenditures as presented:

Revenues:		
249-371-479.00	Permit Fees – Building	\$ 15,678.00
249-372-479.00	Permit Fees – Plumbing	\$ 2,332.00

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249-372-479.00	Permit Fees – Mechanical	\$ 3,824.00
249-375-479.00	Permit Fees – Electrical	<u>\$ 4,457.00</u>
		\$ 26,291.00
Expenditures:		
249-371-710.00	Salary – Inspectors	\$ 1,043.00
249-851-725.06	Life Insurance	\$ 21.00
249-851-828.10	Liability & Building Ins	\$ 620.00
249-852-717.02	HRA Reimbursements	\$ 5,395.00
249-852-718.00	Short/Long Term Disability	\$ 517.00
249-862-719.00	Medicare	\$ 121.00
249-862-725.01	F.I.C.A – Social Security	\$ 514.00
249-966-999.00	Contingency	<u>\$ 18,060.00</u>
		\$ 26,291.00

Roll call. Ayes: Damm, Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse Nays: None
Motion carried.

10:27 a.m. PUBLIC INPUT

Pat Cudney, MSUE, says he will bring information to next week's meeting regarding the reduced office hours; communication will go out to the public this Friday; concerned that a 17 year employee has no opportunity to bump into another office, this limits someone's ability to progress and speaks poorly of what seniority means.

10:32 a.m. PUBLIC INPUT CLOSED

Personnel discussion with Michelle Steffen regarding her grievance: She states that if the board agrees to items 1-8, she will drop items 9, 10, 11 and 12.

Motion by Roper, seconded by Walterhouse, that having addressed the grievance from Michelle Steffen and have answered the questions and she has agreed to our response. Ayes: Damm, Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse Nays: None Motion carried.

Motion by Walterhouse, seconded by Roper, to adjourn until October 4, 2010, or the call of the chair. Ayes: Hollenbeck, Kelley, Pitcher, Roper, Tanner and Walterhouse Nays: None Motion carried.
Exc: Damm

Donald R. Tanner -- Chairman

Dawn Olney – Benzie County Clerk

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1. Approved the agenda as presented.
2. Approved to discontinue use of ADP for payroll effective January 1, 2011.
3. Approved to wipe out the contingency and give half to the Sheriff and half to the Prosecutor.
4. Adopted the Resolution to Postpone Adopting the Prosecutor's Budget for 2010 – 2011, on recommendation of the Budget Committee, as presented.

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5. Adopted the motion regarding compensation of the Assistant Prosecutor, Deputy Clerk and Deputy Treasurer and Deputy Register of Deeds, as recommended by the Budget Committee and make every attempt to make payment from this year's budget.
6. Approved a continuing budget from 2009-2010 for the Prosecuting Attorney until October 16, 2010.
7. Adopted the Appropriations Act Resolution appropriating monies and the 2010/2011 Benzie County Budgets including, the General Fund, excluding the Prosecutor's 2010/2011 budget, Jail, 911 Emergency Service, Commission on Aging, Building Department, Emergency Medical Services, Solid Waste and the many Special Revenue Funds budgets, as amended.
8. Set the salaries for the elected officials effective January 1, 2011.
9. Adopted Appendix "A" as presented effective October 1, 2010.
10. Adopted Appendix "B" as presented effective October 1, 2010.
11. Adopted for all Elected, Non-union and Union personnel BC/BS PPO 15.
12. Allow the County Clerk to fill the secretary position in her office effective October 1, 2010.
13. Allow the Equalization Director to work with the interview committee to hire a part time secretary for 20 hours per week at \$10.80 per hour effective October 1, 2010.
14. Amended the 2009/2010 Jail Fund budget by increasing the revenues and expenditures as presented.
15. Amended the 2009/2010 Equipment Replacement Fund budget by increasing the revenues and expenditures as presented.
16. Amended the 2009/2010 Building Department Fund budget by increasing revenues and expenditures as presented.
17. Agreed to issues addressed in the grievance from Michelle Steffen -- she has agreed to our response.