

**THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
September 9, 2008**

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, September 9, 2008, in the Commissioners Room, Government Center, Beulah, Michigan, 49617.

Present were: Commissioners Damm, Kelley, Pitcher, Roper, Smeltzer, Stobie and Walterhouse
Absent: None

The invocation was given by Commissioner Kelley following by the pledge of allegiance.

Approval of the Agenda: Motion by Smeltzer, seconded by Stobie, to approve the agenda as amended, adding 8.B. New Year Budget Issue and 11.B.1. Transfers. Motion carried. Ayes: Damm, Kelley, Pitcher, Roper, Smeltzer, Stobie and Walterhouse Nays: None

Approval of the Minutes: Motion by Walterhouse, seconded by Smeltzer, to approve the minutes of August 12, 2008 as presented. Motion carried. Ayes: Damm, Kelley, Pitcher, Roper, Smeltzer, Stobie and Walterhouse Nays: None

1:05 p.m. PUBLIC INPUT

Carol Merrill states that with the cuts in the building and register of deeds offices there could be some bumping; want to make it a smooth transition.

Linda Wilson asks why the solid waste position isn't a department head rather than a coordinator.

Al Brown states that he has purchased the Sail Inn building but unsure of what he is planning to do with it.

Eric VanDussen, once again, you continue to have problems with communication; bumping with the union – how much training of job will take place, has there been any contemplation of this.

1:10 p.m. PUBLIC INPUT CLOSED

FINANCE

General Finance Issues:

Foreclosed Property Status: Linda Wilson states that the case has gone to court and the Judge signed the Consent; will file with the Register of Deeds and get the auction ready; Inland Twp says the property is classified as Rural/Residential.

Budget Issues:

Current Year Adjustments: Motion by Smeltzer, seconded by Pitcher, to recommend to the Board of Commissioners to approve the current year adjustments as follows:

Fund 101: General Fund

Revenues:

101-136-608.00	Civil Fees – Various	\$ 4,000.00
101-136-615.00	Bond Costs (10%)	1,000.00
101-253-665.00	Interest on Deposits	3,900.00
101-268-618.00	Remote Access Fees	1,350.00
101-301-573.10	Liquor Licenses	<u>1,000.00</u>
	Total	\$11,250.00

COMMITTEE OF THE WHOLE

Page 2

September 9, 2008

Expenditures:

101-966-999.00	Contingency	\$11,250.00
----------------	-------------	-------------

Fund 213 – Jail

Revenues:

213-351-632.20	State Prisoners Board Reimbursement	\$ 1,500.00
216-351-632.30	Prisoners Board/Other Counties	<u>(1,500.00)</u>
	Total	\$ 00.00

Fund 214 – Advanced Life Support

Revenues:

214-655-687.00	Refunds/Rebates	\$ 4,700.00
214-655-637.06	Write Offs	<u>\$ 600.00</u>
	Total	\$ 5,300.00

Expenditures:

214-966-999.00	Contingency	\$ 5,300.00
----------------	-------------	-------------

Fund 216 – Seasonal Road Patrol Fund

Revenues:

216-330-580.12	Village of Thompsonville	\$ 1,844.00
216-336-580.01	Village of Beulah	\$ 7,800.00
216-337-580.09	Crystal Lake Watershed Assoc	\$ 5,498.00
216-338-580.05	Lake Township	<u>\$ 8,458.00</u>
	Total	\$ 23,600.00

Expenditures:

216-330-706.00	Wages – Deputy Sheriff	\$ 2,500.00
216-330-748.00	Gas, Oil & Grease	\$ 200.00
216-336-706.00	Wages – Deputy Sheriff	\$ 4,000.00
216-336-723.00	Overtime	\$ 1,058.00
216-336-748.00	Gas, Oil & Grease	\$ 800.00
216-336-749.00	Vehicle Repairs	\$ 352.00
216-336-957.00	Miscellaneous	\$ 1,056.00
216-336-970.00	Equipment	\$ 1,056.00
216-337-706.00	Wages – Deputy Sheriff	\$ 3,000.00
216-337-723.00	Overtime	\$ 685.00
216-337-748.00	Gas, Oil & Grease	\$ 521.00
216-337-749.00	Vehicle Repairs	\$ 229.00
216-337-957.00	Miscellaneous	\$ 684.00
216-337-970.00	Equipment	\$ 684.00
216-338-706.00	Wages – Deputy Sheriff	\$ 4,000.00
216-338-723.00	Overtime	\$ 1,059.00
216-338-748.00	Gas, Oil & Grease	\$ 750.00
216-338-749.00	Vehicle Repairs	\$ 352.00
216-338-957.00	Miscellaneous	\$ 1,057.00

COMMITTEE OF THE WHOLE

Page 3

September 9, 2008

216-338-970.00	Equipment	\$ 1,057.00
216-862-719.00	Medicare	\$ 300.00
216-862-725.01	FICA	\$ 900.00
	Total	\$ 23,600.00

Fund 258 – Homeland Security Grants

Revenues:

258-434-539.00	State Grants	\$ 24,479.00
	Total	\$ 24,479.00

Expenditures:

258-434-967.00	Project Expenses	\$ 24,479.00
	Total	\$ 24,479.00

Fund 217 – Marine/Snow Patrol Fund

Revenues:

217-331-501.00	Federal Grants	\$ 18,251.00
217-332-674.00	Contributions	\$ 900.00
	Total	\$ 19,151.00

Expenditures:

217-332-706.00	Wages – Deputy Sheriff	\$ 4,151.00
217-332-748.00	Gas, Oil & Grease	\$ 1,100.00
217-332-749.00	Vehicle Repairs	\$ 500.00
217-862-719.00	Medicare	\$ 100.00
217-862-725.01	FICA	\$ 400.00
217-966-999.00	Contingency	\$ 12,900.00
	Total	\$ 19,151.00

Motion carried. Ayes: Damm, Kelley, Pitcher, Roper, Smeltzer, Stobie and Walterhouse Nays: None

New Year Budget Issue: Motion by Damm, seconded by Walterhouse, to recommend to the Board of Commissioners to have the County Commission take another look at the Zoning budget with input from the Planning Commission to see if responsible budget cuts can be made and recommended by the Planning Commission to the County Commission at its next regular meeting or as soon as possible. Motion carried. Ayes: Damm, Pitcher, Roper, Stobie and Walterhouse Nays: Kelley and Smeltzer

Spending Issues:

Year End Spending Requests: Discussions are ongoing; Chuck Clarke will bring back proposals after the start of the new fiscal year.

COMMITTEE OF THE WHOLE

Page 4

September 9, 2008

Sheriff:

Sale of Cars: The last of the cars was sold at State Auction for \$1,000; proceeds of \$900 will be put in equipment replacement fund.

Reports:

Treasurer's Report: Linda provides the annual investment report; cash fund report with four funds in the red.

Motion by Pitcher, seconded by Smeltzer, to recommend to the Board of Commissioners to accept and approve the Investment Report from the County Treasurer, as presented. Motion carried. Ayes: Damm, Kelley, Pitcher, Roper, Smeltzer, Stobie and Walterhouse Nays: None

Motion by Pitcher, seconded by Kelley, to recommend to the Board of Commissioners to transfer \$45,000 from General Fund fund balance through transfer out to 911 fund. Motion carried. Ayes: Damm, Kelley, Pitcher, Roper, Smeltzer, Stobie and Walterhouse Nays: None

Motion by Walterhouse, seconded by Smeltzer, to recommend to the Board of Commissioners to transfer \$30,000 from General fund to the Child Care Fund 292. Motion carried. Ayes: Damm, Kelley, Pitcher, Roper, Smeltzer, Stobie and Walterhouse Nays: None

Motion by Walterhouse, seconded by Stobie, to recommend to the Board of Commissioners to transfer the balance of \$244,351.00 from the General Fund to the Jail fund 213. Motion carried. Ayes: Damm, Kelley, Pitcher, Roper, Smeltzer, Stobie and Walterhouse Nays: None

Motion by Walterhouse, seconded by Pitcher, to recommend to the Board of Commissioners to transfer \$7,500 from the General Fund to Remonumentation Fund 245. Motion carried. Ayes: Damm, Kelley, Pitcher, Roper, Smeltzer, Stobie and Walterhouse Nays: None

Motion by Walterhouse, seconded by Stobie, to recommend to the Board of Commissioners to transfer \$20,000 from the General Fund to Animal Control Fund 247. Motion carried. Ayes: Damm, Kelley, Pitcher, Roper, Smeltzer, Stobie and Walterhouse Nays: None

Controller's Report: He asks that all budget binders and dividers be returned to his office today.

1:53 p.m. Break

2:00 p.m. Reconvene

PERSONNEL

General Personnel Issues:

Committee Assignments:

Airport Authority: Interviews will be set up 10/1-10 by Chuck Clarke's office; interview committee of Pitcher, Walterhouse, Stobie with Roper as the alternate.

COMMITTEE OF THE WHOLE

Page 5

September 9, 2008

Planning Commission: Resignation received from Cliff Graves; will advertise for two positions; interview committee of Damm, Kelley and Smeltzer

Motion by Walterhouse, seconded by Kelley, to recommend to the Board of Commissioners to accept the resignation of Cliff Graves from the Planning Commission and send a letter of thank you for his years of service. Motion carried. Ayes: Damm, Kelley, Pitcher, Roper, Smeltzer, Stobie and Walterhouse Nays: None

Benzie Transportation Authority: Interviews will be set up to run on the same day as the Airport Authority; interview committee of Walterhouse, Pitcher and Stobie

EMS: Will advertise for one position.

An advertisement will be run for two weeks: Airport Authority – 1 position; Planning Commission – 2 positions; EMS – 1 position; Solid Waste – 2 positions.

H.R. Study Committee Report: Comm Damm states that they are working with the new team and are in a transition stage.

Labor Contracts: POLC is nearly complete.

Other General Topics Requiring Discussion and Potential Board Action: None

Next Meeting: Tuesday, October 14, 2008 at 9:00 a.m.

2:30 p.m. PUBLIC INPUT – None

Motion by Walterhouse, seconded by Kelley, to adjourn until October 14, 2008, or the call of the chair. Motion carried. Ayes: Damm, Kelley, Pitcher, Roper, Smeltzer, Stobie and Walterhouse Nays: None

Mark E. Roper – Chairman

Dawn Olney -- Benzie County Clerk

COMMITTEE OF THE WHOLE

Page 6

September 9, 2008

Motion by Pitcher, seconded by Walterhouse, that upon recommendation of the Committee of the Whole for **Finance Consent Calendar** approval:

1. To approve the current year adjustments as presented.
2. To authorize to have the County Commission take another look at the Zoning budget with input from the Planning Commission to see if responsible budget cuts can be made and recommended by the Planning Commission to the County Commission at its next regular meeting or as soon as possible.
3. To accept and approve the Investment Report from the County Treasurer, as presented.
4. To transfer \$45,000 from General Fund fund balance through transfer out to 911 fund.
5. To transfer \$30,000 from General fund to the Child Care Fund 292.
6. To transfer the balance of \$244,351.00 from the General Fund to the Jail fund 213.
7. To transfer \$7,500 from the General Fund to Remonumentation Fund 245.
8. To transfer \$20,000 from the General Fund to Animal Control Fund 247.

COMMITTEE OF THE WHOLE

Page 7

September 9, 2008

Motion by Walterhouse, seconded by Smeltzer, that upon recommendation of the Committee of the Whole for **Personnel Consent Calendar** approval:

1. Accepted the resignation of Cliff Graves from the Planning Commission and send a letter of thank you for his years of service.