

**THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
July 8, 2008**

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, July 8, 2008, in the Commissioners Room, Government Center, Beulah, Michigan, 49617.

Present were: Commissioners Damm, Kelley, Pitcher, Smeltzer, Stobie and Walterhouse
Absent: Excused: Roper

The pledge of allegiance was given with invocation by Commissioner Kelley.

Approval of the Agenda: Motion by Walterhouse, seconded by Smeltzer, to approve the agenda as presented. Motion carried. Ayes: Damm, Kelley, Pitcher, Roper, Smeltzer, Stobie and Walterhouse
Nays: None

9:05 a.m. PUBLIC INPUT

No response from the one visitor.

FINANCE

General Finance Issues:

Child Care Fund Budget – Mike Rice: Requests additional \$53,000 institutional care and \$10,000 for foster care for a total of \$63,000; Motion by Walterhouse, seconded by Stobie, to recommend to the Board of Commissioners to amend the Child Care Fund budget for FY 2007/2008 as presented, authorizing the chairman to sign. Motion carried. Ayes: Damm, Kelley, Pitcher, Smeltzer, Stobie and Walterhouse Nays: None Exc: Roper

Motion by Walterhouse, seconded by Stobie, to recommend to the Board of Commissioners to transfer up to \$31,500 from budgeted use of fund balance to the Child Care Fund 292 to balance for the year. Motion carried. Ayes: Damm, Kelley, Pitcher, Smeltzer, Stobie and Walterhouse Nays: None Exc: Roper

Prosecutor's CRP Application: Motion by Walterhouse, seconded by Smeltzer, to recommend to the Board of Commissioners to approve the Prosecuting Attorney's Title IV-D application for FY 2008-2009, authorizing the chairman to sign. Motion carried. Ayes: Damm, Kelley, Pitcher, Smeltzer, Stobie and Walterhouse Nays: None Exc: Roper

Auditor's RFP's – Chuck/Linda: RFPs have been sent to four companies and advertised in the Record Patriot; 2 bids have been received – Anderson Tackman & The Rehmann Group; will check out the references and present it next week.

Jail Millage Renewal: Chuck states that the key here is when to go for an election; Linda agrees that we need to get moving; Comm Pitcher would rather see education to the public first; will discuss further on Tuesday, July 15, 2008.

Building Ad Hoc Committee Report: Motion by Walterhouse, seconded by Smeltzer, to recommend to the Board of Commissioners to forgive the rent charges in the amount of \$23,250 from the Building Department for the 2008 budget year and to review the Building Department finances in

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30 days. Motion carried. Ayes: Damm, Kelley, Pitcher, Smeltzer, Stobie and Walterhouse Nays: None Exc: Roper

Budget Issues:

425 Fund Budget Amendment: Motion by Walterhouse, seconded by Smeltzer, to recommend to the Board of Commissioners to amend the 2008 budget by increasing the revenues and expenditures as follows:

Revenues:

| | | |
|----------------|------------------|-------------|
| 425-351-674.20 | Inmate Telephone | \$18,178.00 |
|----------------|------------------|-------------|

Expenditures:

| | | |
|----------------|----------------------------------|-------------|
| 425-351-957.00 | Miscellaneous – Inmate Telephone | \$18,178.00 |
|----------------|----------------------------------|-------------|

Motion carried. Ayes: Damm, Kelley, Pitcher, Smeltzer, Stobie and Walterhouse Nays: None Exc: Roper

9-1-1 Fund: Motion by Walterhouse, seconded by Kelley, to recommend to the Board of Commissioners to transfer \$50,000 from General Fund fund balance to 9-1-1 Fund 261. Motion carried. Ayes: Damm, Kelley, Pitcher, Smeltzer, Stobie and Walterhouse Nays: None Exc: Roper

Spending Issues:

Michigan First Response: Motion by Walterhouse, seconded by Smeltzer, to recommend to the Board of Commissioners to approve payment in the amount of \$5,000 to Michigan First Response for paint & lettering for new ambulance. Motion carried. Ayes: Damm, Kelley, Smeltzer, Stobie and Walterhouse Nays: Pitcher Exc: Roper

9:55 a.m. Break

10:15 a.m. Reconvene

Michigan Township Association: Motion by Smeltzer, seconded by Kelley, to recommend to the Board of Commissioners to renew the Michigan Township Association dues for July 1, 2008 to June 30, 2009 in the amount of \$336.00 with funds taken from the County Treasurer's budget. Motion carried. Ayes: Damm, Kelley, Pitcher, Smeltzer, Stobie and Walterhouse Nays: None Exc: Roper

9-1-1 Recording System: Motion by Damm, seconded by Walterhouse, to recommend to the Board of Commissioners to enter into a maintenance agreement for the 9-1-1 system to upgrade to higher ground recording system with DSS Corporation, as presented. Motion carried. Ayes: Damm, Kelley, Pitcher, Smeltzer, Stobie and Walterhouse Nays: None Exc: Roper

Sheriff:

Simplex System: Motion by Kelley, seconded by Walterhouse, to recommend to the Board of Commissioners that \$50,000 be taken from Jail Reserve Fund and put toward the Simplex bill, with the balance to be borrowed and paid over a three year period in the amount of \$20,000 per year

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from the jail budget. Motion carried. Ayes: Damm, Kelley, Pitcher, Smeltzer, Stobie and Walterhouse Nays: None Exc: Roper

Vehicle Disposal: Motion by Kelley, seconded by Damm, to recommend to the Board of Commissioners to dispose of the 2001 Chevrolet VIN 2G1WF55K519299484 through the MiBid process. Motion carried. Ayes: Damm, Kelley, Pitcher, Smeltzer, Stobie and Walterhouse Nays: None Exc: Roper

Reports:

Treasurer's Report: Linda provides the cash fund balance sheet to date; five funds are in the red; temporary part time person is Linda Kline and working out well.

Foreclosed Property is on the web site www.tax-sale.info ; will use tax foreclosure funds to clean up any properties.

Controller's Report: Budget committee will be meeting in the next few weeks; Sheriff has sued the county regarding retirement; there is an issue with the Airport Authority and their insurance coverage; it is being worked on; issue at The Maples.

PERSONNEL

General Personnel Issues:

Job Descriptions:

Zoning Administrator w/Deputy Drain Commissioner: Commissioners feel that the job descriptions should be split rather than combined; Craig will rewrite and submit on Tuesday, July 18.

Committee Assignments:

SWAC: Motion by Walterhouse, seconded by Kelley, to recommend to the Board of Commissioners to reappoint Dale Flaherty to a three year term to expire August 21, 2011 and James Hanley to a three year term to expire August 1, 2011 to the Solid Waste Advisory Committee. Motion carried. Ayes: Damm, Kelley, Pitcher, Smeltzer, Stobie and Walterhouse Nays: None Exc: Roper

Betsie Valley Trail: Chuck to contact Bob Bishop & Mary Szwed

Solid Waste: Mary to contact the committee with two additional to expire in August

ZBA: Mary to talk with the Planning Commission regarding their appointment to expire

Road Commission: Frank to talk with Bob Rosa regarding his term ending

H.R. Study Committee Report: Comm Damm presents a timeline to finish the project together with the new student names; she also provides a brief overview of the project to the board.

Labor Subcommittee Report: Chuck states that he is working on the union contracts: POLC is close to wrapping up; COAM has started discussions; POAM has not been started; AFSCME has petitioned to switch unions so that contract will be delayed.

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Comm Damm requests to have a chart prepared and distributed as to who is in what union and what they do – Chuck will prepare this.

Other General Topics Requiring Discussion and Potential Board Action: Chuck informs the board of the illness of Bob Larsen's (retired) wife.

Next Meeting: Tuesday, August 12, 2008 at 9:00 a.m.

11:53 a.m. PUBLIC INPUT – None

Motion by Smeltzer, seconded by Walterhouse, to adjourn until August 12, 2008, or the call of the chair. Motion carried. Ayes: Damm, Kelley, Pitcher, Smeltzer, Stobie and Walterhouse Nays: None Exc: Roper

Mart J. Pitcher – Vice Chairman

Dawn Olney -- Benzie County Clerk

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Motion by Pitcher, seconded by Smeltzer, that upon recommendation of the Committee of the Whole for Finance Consent Calendar approval:

1. To amend the Child Care Fund budget for FY 2007/2008 as presented, authorizing the chairman to sign.
2. To transfer up to \$31,500 from budgeted use of fund balance to the Child Care Fund 292 to balance for the year.
3. To approve the Prosecuting Attorney's Title IV-D application for FY 2008-2009, authorizing the chairman to sign.
4. To forgive the rent charges in the amount of \$23,250 from the Building Department for the 2008 budget year and to review the Building Department finances in 30 days.
5. To amend the 2008 budget by increasing the revenues and expenditures as follows:

| | | |
|----------------|----------------------------------|-------------|
| Revenues: | | |
| 425-351-674.20 | Inmate Telephone | \$18,178.00 |
| Expenditures: | | |
| 425-351-957.00 | Miscellaneous – Inmate Telephone | \$18,178.00 |
6. To transfer \$50,000 from General Fund fund balance to 9-1-1 Fund 261.
7. To approve payment in the amount of \$5,000 to Michigan First Response for paint & lettering for new ambulance.
8. To renew the Michigan Township Association dues for July 1, 2008 to June 30, 2009 in the amount of \$336.00 with funds taken from the County Treasurer's budget.
9. To enter into a maintenance agreement for the 9-1-1 system to upgrade to higher ground recording system with DSS Corporation, as presented.
10. That \$50,000 be taken from Jail Reserve Fund toward the Simplex bill and the balance to be borrowed and paid over a three year period in the amount of \$20,000 per year from the jail budget.
11. To dispose of the 2001 Chevrolet VIN 2G1WF55K519299484 through the MiBid process.

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Motion by Pitcher, seconded by Smeltzer, that upon recommendation of the Committee of the Whole for Personnel Consent Calendar approval:

1. To reappoint Dale Flaherty to a three year term to expire August 21, 2011 and James Hanley to a three year term to expire August 1, 2011 to the Solid Waste Advisory Committee.