

**THE BENZIE COUNTY BOARD OF COMMISSIONERS
COMMITTEE OF THE WHOLE
November 27, 2018**

The Benzie County Board of Commissioners met as a Committee of the Whole on Tuesday, November 27, 2018, 448 Court Place, Government Center, Beulah, Michigan.

The meeting was called to order by Commissioner Coury Carland at 1:32 p.m.

Present were: Commissioners Carland, Jeannot, Money, Roelofs and Sauer
Excused: Commissioners Griner and Warsecke

The Pledge of Allegiance was recited.

Agenda:

Motion by Roelofs, seconded by Money, to approve the agenda as amended, adding Frank Post and Ron Berns Retirement Extension following #7; and adding SRO discussion after #12. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

Minutes:

Motion by Jeannot, seconded by Roelofs, to approve the Committee of the Whole minutes of October 23, 2018 as amended on page 3. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

1:35 p.m. Public Input – None

Michelle Thompson – Amendment 425 Account: **Motion by Roelofs, seconded by Sauer, to recommend to the Board of Commissioners to amend the 2018-19 Budget for the 425 account as follows:**

Accounts to be Increased:

Line Number	Account Name	Amount
425-131-967.00	Circuit Court - Court Equity Tech Imp	1,348.00
425-257-967.00	Equalization - Aerials	5,000.00
425-267-967.00	Prosecutor - Transportation - Child Care	4,178.00
425-267-967.00	Beck Foundation	1,000.00
425-301-749.00	Patrol Cars	9,191.00
425-253-970.00	Treasurer's Equipment	5,202.00
425-301-967.01	Body Armor	391.00
425-301-967.02	G.T. Band Grant	1,526.00
425-301-967.07	Exercise Equipment	3,005.00
425-301-967.00	MMRMA Grant	1,362.00
425-301-967.05	K-9 Replacement	7,688.00
425-301-967.06	Byrne Grant	2,925.00
425-301-967.04	NW Mutual Aid	311.00
425-331-967.00	Crystal Lake Watershed	93.00
425-351-957.00	Inmate Telephone	7,545.00
425-351-967.00	G.T. Band Jail Management Software	1,236.00
425-430-967.00	Vehicle Replacement	5,539.00

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425-653-967.05	Ambulance - Snow Sled	215.00
425-655-967.00	Ward Griffin	<u>500.00</u>
	Total	\$58,255.00

Account to be Decreased:

Line Number	Account Name	Amount
425-131-539.00	Court Equity Tech Impr	1,348.00
425-257-699.00	Equalization - Aerials	5,000.00
426-267-674.00	Transportation Grant - Child Care	4,178.00
425-267-674.00	Beck Foundation	1,000.00
425-301-687.00	Patrol Cars	9,191.00
425-253-675.00	Treasurer's Equipment	5,202.00
425-301-540.00	Body Armor	391.00
425-301-540.01	G.T. Band Grant	1,526.00
425-301-699.00	Exercise Equipment	3,005.00
425-301-594.00	MMRMA Grant	1,362.00
425-301-674.00	K-9 Replacement	7,688.00
425-301-539.00	Byrne Grant	2,925.00
425-301-540.03	NW Mutual Aid	311.00
425-331-580.09	Crystal Lake Watershed	93.00
425-351-674.20	Inmate Telephone	7,545.00
425-351-540.00	G.T. Band Jail Management Software	1,236.00
425-430-674.10	ACO Vehicle Replacement	5,539.00
425-653-674.00	Ambulance - Snow Sled	215.00
425-655-674.00	Ward Griffin	<u>500.00</u>
	Total	\$58,255.00

Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke
Motion carried.

Mitch Deisch -- Retirement Extension for Frank Post and Ron Berns:

Ron Berns: When asked what it would take to keep him employed past his proposed retirement date, he indicated 2 additional weeks of vacation time and bring the same up to the 10-county Networks Northwest Salary average of \$53,084. It would cost Benzie County an additional \$1,929 in salary plus the additional vacation time.

Frank Post: Also requested an additional 2 weeks of vacation time and to be brought up to the 10-county Networks Northwest Salary average of \$53,084. HLS pay 37% toward the Emergency Managers salary and benefits, so it would cost Benzie County \$3,653 in salary plus the additional vacation time.

Both of these positions would continue with the normal annual increases.

Comm Money said we have the opportunity to extend their stay with us by 2 years, we are getting a deal by having someone else having trained both of the gentlemen.

Comm Sauer asked if we could do a lump sum; his concern is the other employees and the animosity; I don't have a problem with it.

Mitch stated that these two positions received the 2% increase plus the additional 3%.

Comm Jeannot stated that these are 1-1/2 years out; there is nothing that precludes them from taking retirement before that time; it opens way too many doors with respect to other employees; no one is indispensable. I would not be supportive of this based on what I know now.

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Comm Money also stated that the three elected official ladies work their butt off and didn't get the additional raise, together with Tom Longanbach; they do a much better job for Benzie County and should be compensated.

Comm Jeannot, I can give you examples where it doesn't work well; you mentioned elected officials, those people were voted in by the people and we have no choice in that. We have already taken corrective action to do bring salaries up.

Comm Sauer stated that we all know what we are getting paid when we walk in the door. We do the best we can. Got a feeling the timing is a little off.

Michelle Thompson, County Treasurer, asked if there is the ability to create a succession plan to get someone on board a couple of months ahead of time.

Comm Roelofs indicated that if you look at resources from them in the past 2 years, you can't put a dollar figure on it.

Comm Sauer said we have time to recruit and train.

Comm Carland indicated we will take this as the first round of discussion and find a way to transition into a new era.

Dan Smith – Jail Amendments:

- a. Budget Amendment – Additional emergency call boxes for jail cells: **Motion by Jeannot, seconded by Carland, to recommend to the Board of Commissioners to amend the 2018-19 Budget for fund 371 Jail Debt Fund as follows:**

Increase:

371-000-970.00	Jail Repairs	\$2,200.00
	ADA compliance for Emergency Phones in handicap cells in jail	

Increase:

371-000-691.00	Budgeted Use of Fund Balance	\$2,200.00
	Jail	

Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

- b. Budget Amendment – Jail Repairs: Request to pay bills already incurred. **Motion by Sauer, seconded by Money, to recommend to the Board of Commissioners to amend the 2018-19 Budget for fund 371 Jail Debt Fund as follows:**

Increase:

371-000-970.00	Jail Repairs	\$10,856.22
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Increase:

371-000-691.00	Budgeted Use of Fund Balance	\$10,856.22
	Jail	

Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

- c. Budget Amendment – Repair for Muffin Monster: **Motion by Sauer, seconded by Roelofs, to recommend to the Board of Commissioners to amend the 2018-19 Budget for fund 371 Jail Debt Fund as follows:**

Increase:

371-000-970.00	Jail Repairs	\$3,188.00
	To repair Muffin Monster Motor	

Emergency Repair of Sewer Grinder

Increase:

371-000-691.00 Budgeted Use of Fund Balance \$3,188.00

Jail

Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

Comm Roelofs suggested working together with the Maintenance Ken Bos to prepare a list of all items that could break and get them on a regular schedule of replacement.

Frank Post – Amendments:

- a. Revenue Amendment for Mass Notification System: Motion by Carland, seconded by Roelofs, to recommend to the Board of Commissioners to amend the 2018-19 Budget for County match for CodeRED, as follows:**

Increase:

101-966-999.21 Transfer to 425 Account \$1,500.00

Decrease:

101-000-691.00 Contingency \$1,500.00

Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

- b. Incident Command Trailer: Motion by Roelofs, seconded by Sauer, to recommend to the Board of Commissioners to amend the 2018-19 Budget for purchase of a CERT Trailer follows:**

Increase:

425-426-674.01 Contribution CERT \$14,079.81

425-426-674.01 Contribution CERT 2,127.82

Increase:

425-426-967.02 Project Expenses – CERT \$16,207.63

Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

Susan Boyd – Budget Amendment Animal Control CoolLED: Motion by Carland, seconded by Roelofs, to recommend to the Board of Commissioners to amend the 2018-19 Budget fund 247 Animal Control for upgrading of lighting system with CoolLED, as follows:

Increase:

247-000-691.00 Budgeted Use of Fund Balance \$3,072.06

Increase:

247-265-935.00 Building Repairs \$3,072.06

Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

~~Mitch Deiseh~~ **Susan Boyd - Budget Amendment, Municipal Analytics: Motion by Jeannot, seconded by Sauer, to amend the 2018-19 Budget for Municipal Analytics as follows:**

Increase:

101-000-691.00 Budgeted Use of Fund Balance \$28,850.00

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Increase:

101-172-800.00 Contracted Services \$28,850.00

Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.

Maridee Cutler

- a. Central Interconnect Projector Upgrade: This project is for replacement of the projector for this room. Comm Jeannot stated that this seems like a want -- not a need. Mitch said let's bring him in on the phone at another COTW meeting.
- b. Netlink Copier Maintenance Agreements: **Motion by Jeannot, seconded by Roelofs, to recommend to the Board of Commissioners to approve the Copier Maintenance Agreements for District Court, Register of Deeds, Probation/Parole; Animal Control; Administration; Equalization; Probate Court; County Clerk, Juvenile Court; Treasurer; Copier Room as presented, authorizing the chairman to sign. Ayes: Carland, Jeannot, Money, Roelofs and Sauer Nays: None Exc: Griner and Warsecke Motion carried.**

School Resource Officer (SRO) Discussion: Comm Sauer provides a copy of the contract between TBAISD and City of Traverse City for the SRO officer; he asks everyone to look it over, we may be able to use it as a template. There is a lot of good information in his agreement. Sara brought up a good point yesterday – the jurisdictional thing could be an issue with Frankfort. City of Frankfort officers can only work in that jurisdiction and we have kids from all over going to our schools. Comm Roelofs does not feel it is a deal breaker. Mitch stated that Matt Olson with BCCS is drawing up an agreement; we are working on getting job descriptions.

3:08 p.m. Comm Money excused.

Comm Carland stated he would like a representative from Frankfort Council here to talk about this or us go there – Mayor, we have had the Chief of Police here, and determined that there may not be communication on their side.

Mitch asked if you want to set up a joint BOC/Frankfort City Council meeting for this topic? Coury says it might be better to go there and discuss it with them.

Comm Carland says it makes way more sense to have them both be deputies – one assigned to Benzie Central and one assigned to Frankfort Elberta.

Mitch stated this is a county millage not a city millage – if you want to go that way, with two deputies, you can do that.

Comm Sauer also stated that yesterday Jeff Tousley stated that he had not taken it to his school board. Comm Jeannot heard that the additional SRO might be used for summer patrol – that cannot be part of the decision. We put the offer out to them, and we cannot take further action until they have decided on it. However, we should put a deadline on it.

Mitch stated that he has talked with Tim Perron, the attorney that drew of the language, he stated that there is much more flexibility with the millage. Part of the language says, “to enhance law enforcement” and it could cover road patrol. December 18 is the date we want a decision if they are on board or not.

Comm Carland suggested draft a letter stating that the millage has passed, the county is moving forward. We need to know if you are committed to this or not?

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Linda Farrell, Commissioner elect District III, stated that the City feels that they were not a part of the discussions.

Ad Hoc Committee to have further discussions with City of Frankfort to hammer out the details regarding the SRO: Warsecke, Carland, Griner

Any questions that the board may have should get them to Mitch.

Board of Commissioner and Committee of the Whole meetings next week (Dec 4) will be cancelled.

Ad hoc committee will schedule to meet with the City of Frankfort prior to December 12.

4:06 p.m. Public Input – None

Motion by Roelofs, seconded by Sauer, to adjourn at 4:06 p.m. Ayes: Carland, Jeannot, Roelofs and Sauer Nays: None Exc: Griner, Money and Warsecke Motion carried.

Coury Carland, Commissioner

Dawn Olney, Benzie County Clerk

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Motion by Carland, seconded by Warsecke, to approve the Committee of the Whole Consent Calendar as follows:

1. Amended the 2018-19 Budget for the 425 account in the amount of 58,255.00.
2. Amended the 2018-19 Budget for fund 371 Jail Debt Fund in the amount of \$2,200.00.
3. Amended the 2018-19 Budget for fund 371 Jail Debt Fund in the amount of \$10,856.22.
4. Amended the 2018-19 Budget for fund 371 Jail Debt Fund in the amount of \$3,188.00.
5. Amended the 2018-19 Budget for County match for CodeRED in the amount of \$1,500.00.
6. Amended the 2018-19 Budget for fund 425 to purchase of a CERT Trailer in the amount of \$16,207.63. follows:
7. Amended the 2018-19 Budget fund 247 Animal Control in the amount of \$3,072.06.
8. Amended the 2018-19 Budget for Municipal Analytics in the amount of \$28,850.00.
9. Approved the Copier Maintenance Agreements for District Court, Register of Deeds, Probation/Parole; Animal Control; Administration; Equalization; Probate Court; County Clerk, Juvenile Court; Treasurer; Copier Room as presented, authorizing the chairman to sign.